



James Ellis  
Head of Legal and Democratic  
Services

**MEETING** : AUDIT AND GOVERNANCE COMMITTEE  
**VENUE** : ONLINE MEETING - LIVESTREAMED  
**DATE** : TUESDAY 22 SEPTEMBER 2020  
**TIME** : 7.00 PM

**PLEASE NOTE TIME**

**MEMBERS OF THE COMMITTEE**

Councillor Mark Pope (Chairman)

Councillors A Alder, L Corpe, R Fernando, A Huggins, T Stowe (Vice-Chairman) and A Ward-Booth

**Substitutes**

Conservative Group: Councillors J Burmicz and A Curtis

*(Note: Substitution arrangements must be notified by the absent Member to Democratic Services 24 hours before the meeting)*

**CONTACT OFFICER: WILLIAM TROOP**

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## **DISCLOSABLE PECUNIARY INTERESTS**

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
  
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
  
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

## **Public Attendance**

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<https://www.youtube.com/user/EastHertsDistrict/live>

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## **AGENDA**

1. Apologies

To receive apologies for absence.

2. Minutes - 28 July 2020 (Pages 7 - 34)

To confirm the Minutes of the meeting held on Tuesday 28 July 2020.

3. Chairman's Announcements

4. Declarations of Interest

To receive any Members' declarations of interest.

5. Shared Internal Audit Service - Update (Pages 35 - 48)

6. Shared Anti-Fraud Service - Update (Pages 49 - 66)

7. Strategic Risk Register 2020/21 – Quarter One (Pages 67 - 82)

8. External Audit Update – Progress on 2019/20 Audit (Pages 83 - 134)

9. Annual Governance Statement (Pages 135 - 152)

10. Statement of Accounts 2019/20 (Pages 153 - 266)

11. Quarterly Corporate Budget Monitor - Quarter 1 June 2020 (Pages 267 - 284)

12. Work Programme Proposals 2020-21 (Pages 285 - 298)

13. Urgent Items

To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.